

Island Park Public Library
176 Long Beach Road
Island Park, NY

BOARD OF TRUSTEES MEETING
May 10, 2023 – 5:00 p.m.

Dr. Dean Bacigalupo called the meeting to order at 5:35 pm.

Present: Joseph Pontecorvo-Vice President; Dr. Dean Bacigalupo-Trustee; Michael Schnall-Trustee; Jessica Koenig-Library Director; Ian Smith-Assistant Library Director; Laura Granelli-Attorney (via *videoconference*); Joanne Cunningham-Secretary; RoseAnn Licari-Treasurer.

Absent: Elen Levitt-President, Thomas McCreight-Trustee.

Approval of Minutes

MOTION by Joseph Pontecorvo-Vice President, seconded by Michael Schnall-Trustee to approve the minutes of April 25, 2023.

All aye. Motion carried 3-0.

Approval of Bills, Warrants, Payrolls, and Financial Report:

MOTION by Joseph Pontecorvo-Vice President, seconded by Michael Schnall-Trustee to approve:

Warrant # 165 dated May 10, 2023 in the amount of \$39,589.87.

Payroll with ending date of 4/22/2023 in the amount of \$26,033.50;

Payroll with ending date of 5/6/2023 in the amount of \$24,332.89.

All aye. Motion carried 3-0.

MOTION by Joseph Pontecorvo-Vice President, seconded by Michael Schnall-Trustee, to approve the following Resolution:

RESOLUTION:

WHEREAS, the Board of Trustees of the Island Park Public Library voted on February 9, 2022 to award a contract in the amount of \$9,500.00 to Trius Datacom for the installation of a hearing loop system in the Library's Community Room; and

WHEREAS, after the hearing loop had been installed and turned on, it became apparent that some of the Library's current ceiling-mounted speakers were inoperable and all were incompatible with the hearing loop system, creating interference and loud popping noises; and

WHEREAS, the need for replacement speakers could not have been known before the hearing loop system was installed and was, thus, an unforeseen but necessary modification to the work to be provided;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Island Park Library seeks to approve a change to the total amount of the Trius Datacom hearing loop installation contract from

\$9,500.00 to \$14,440.00, which includes \$4,940.00 to install eight new hearing loop compatible speakers in the Community Room ceiling along with attendant hardware and a compressor gate, in order to ensure successful functioning of the hearing loop system, and further authorizes the Library Director to execute any necessary paperwork to effectuate such modification on its behalf.
Note: \$9,500 of the hearing loop system costs were funded with a Nassau County grant.

All aye. Motion carried 3-0.

MOTION by Michael Schnall-Trustee, seconded by Joseph Pontecorvo-Vice President, to approve the following Resolution:

WHEREAS, the Board of Trustees of the Island Park Public Library desires to embark upon the installation of two HVAC units to be funded by a State and Municipal Facilities Program Grant through the Dormitory Authority of the State of New York; and

WHEREAS, this project is a routine activity of the library which requires classification as Type II action pursuant to the New York State Environmental Quality Review Act (SEQRA) (6 NYCRR 617.5); and

WHEREAS, a project classified as a Type II action, by definition, has no significant adverse impact on the environment and requires no environmental review under SEQRA (6NYCRR 617.5); and

WHEREAS, the Island Park Public Library is the lead agency for SEQRA purposes;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Island Park Library has examined all information related to the proposed project, and hereby determines that the proposed project is an action classified as a Type II action, which by definition, has no significant adverse impact on the environment and requires no further environmental review under the State Environmental Quality Review Regulations, Section 6 NYCRR 617.5 (C) (8).

All aye. Motion carried 3-0.

MOTION by Joseph Pontecorvo-Vice President, seconded by Michael Schnall-Trustee, to approve the termination of Part-time Substitute Librarian Jeffrey Metviner, effective 4/29/2023.

All aye. Motion carried 3-0.

ENTER EXECUTIVE SESSION:

MOTION at 6:00 pm, by Joseph Pontecorvo-Vice President, seconded by Michael Schnall-Trustee, to enter into Executive Session to discuss the employment history of specific individuals.

All aye. Motion carried 3-0.

EXIT EXECUTIVE SESSION:

MOTION at 7:32pm, by Michael Schnall-Trustee, seconded by Joseph Pontecorvo-Vice President, to exit executive session.

All aye. Motion carried 3-0.

ADJOURNMENT:

MOTION by Michael Schnall-Trustee, seconded by Joseph Pontecorvo-Vice President, at 7:33 p.m. to adjourn the meeting.

All aye. Motion carried 3-0.

Respectfully Submitted,

Joanne Cunningham/Secretary

Joseph Pontecorvo / Vice President

NOTE: The Minutes are approved at the following month's Board meeting. Should there be any changes upon approval, the Minutes will be reprinted and reposted to the website with the corrections.