

Island Park Public Library
176 Long Beach Road
Island Park, NY

BOARD OF TRUSTEES MEETING
March 9, 2022 – 7:00 p.m.

President Elen Levitt called the meeting to order at 7:05pm.

Present: Elen Levitt-President (*attended via telephone*); Joseph Pontecorvo-Vice President; Dr. Dean Bacigalupo-Trustee; Thomas McCreight-Trustee; Michael Schnall-Trustee; Jessica Koenig-Library Director; Joanne Cunningham-Secretary, Laura Granelli-Attorney (*attended via videoconference*), RoseAnn Licari-Treasurer

Absent:

Approval of Minutes

MOTION by Joseph Pontecorvo-Vice President, seconded by Michael Schnall-Trustee to approve the minutes of February 9, 2022.

All aye. Motion carried.

Approval of Bills, Warrants, Payrolls and Financial Report:

MOTION by Michael Schnall-Trustee, seconded by Thomas McCreight-Trustee to approve:

Warrant #139 dated February 28, 2022, in the amount of \$43,095.83 and
Warrant #140 dated March 9, 2022 in the amount of \$27,780.49.

Payroll with ending date of February 12, 2022 in the amount of \$23,094.65 and
Payroll with ending date of February 26, 2022 in the amount of \$24,981.63.

All aye. Motion carried.

MOTION by Joseph Pontecorvo-Vice President, seconded by Thomas McCreight-Trustee to accept the 2021 New York State Annual Report.

All aye. Motion carried.

MOTION by Joseph Pontecorvo Vice President, seconded by Thomas McCreight-Trustee, to approve the proposed budget for the July 1, 2022-June 30, 2023 fiscal year.

All aye. Motion carried.

ENTER EXECUTIVE SESSION:

MOTION at 7:28pm, by Michael Schnall-Trustee, seconded by Joseph Pontecorvo-Vice President, to enter into Executive Session to discuss the potential engagement of two particular companies, and the work history of an individual.

All aye. Motion carried.

EXIT EXECUTIVE SESSION:

MOTION at 8:15pm, by Michael Schnall-Trustee, seconded by Thomas McCreight-Trustee to exit executive session and move into public session.

All aye. Motion carried.

MOTION by Michael Schnall-Trustee, seconded by Joseph Pontecorvo-Vice President, to approve the following resolution:

BE IT HEREBY RESOLVED, that the Board of Trustees approve a leave without pay for the employee named in confidential attachment "A", with such leave extending from March 9, 2022 to April 13, 2022, and subject to the employee providing the Director with seven (7) days' written notice prior to the expiration of the leave as to her medical status. An approval of this leave shall not constitute or create any binding past practice or precedent, or any future expectation.

All aye. Motion carried.

MOTION by Thomas McCreight-Trustee, seconded by Joseph Pontecorvo-Vice President to approve the following resolution:

BE IT RESOLVED that the Board of Trustees approve the appointment of Elite Construction of New York and Emtec Consulting Engineers for Construction Management Services at the attached rates, subject to the preparation and full execution of an Agreement reflecting mutually agreed upon terms, and further authorizes the Board Vice President to execute such Agreement on the Board's behalf.

All aye. Motion carried.

MOTION by Joseph Pontecorvo-Vice President, seconded by Thomas McCreight-Trustee to approve the following resolution:

BE IT HEREBY RESOLVED, that the Board of Trustees approve a \$0.50 per hour increase for substitute librarian Philip Harwood, effective March 10, 2022.

All aye. Motion carried.

ADJOURN THE MEETING:

MOTION at 8:21 pm by Joseph Pontecorvo-Vice President, seconded by Michael Schnall-Trustee to adjourn the meeting.

Respectfully Submitted,

Joanne Cunningham /Secretary

Elen Levitt, President

NOTE: The Minutes are approved at the following month's Board meeting. Should there be any changes upon approval, the Minutes will be reprinted and reposted to the website with the corrections.