

**Island Park Public Library
176 Long Beach Road
Island Park, NY**

BOARD OF TRUSTEES MEETING

December 14, 2016 – 7:00 p.m. – Island Park Public Library

President Elen Levitt called the meeting to order at 7:00 pm.

Present: Elen Levitt-President; Dr. Dean Bacigalupo-Trustee; Thomas McCreight-Trustee; Michael Schnall-Trustee; Jessica Koenig-Library Director; Larry Tenenbaum, attorney; Joanne Cunningham, Secretary; MaryAnn Comuniello, Treasurer

Absent: Joseph Pontecorvo-Vice President

Approval of Minutes

MOTION by Trustee Michael Schnall, seconded by Trustee Dean Bacigalupo, to approve the minutes from the Board Meeting of November 9, 2016.
All aye. Motion carried

Approval of Payroll, Bills and Financial Report

MOTION by Trustee Michael Schnall, seconded by Trustee Thomas McCreight, to ratify/approve the Library's payroll with a date of: October 29, 2016 in the amount of \$21,843.17 and November 12, 2016 in the amount of \$22,287.00.

As well as the bills relative to the:
Warrant #101 in the amount of \$41,793.92 dated November 30, 2016;
Warrant #102 in the amount of \$4,029.49 dated December 14, 2016; and
Warrant #102A in the amount of \$14,113.40 dated December 14, 2016.

All aye. Motion carried.

MOTION by Trustee Michael Schnall, seconded by Trustee Thomas McCreight to approve the Delta Dental Insurance Plan as the plan to be offered to eligible staff as per the Collective Bargaining Agreement beginning July 1, 2017.
All aye. Motion carried.

MOTION by Trustee Thomas McCreight, seconded by Michael Schnall, to approve the Nassau Library System's request for member library support for 2017 and 2018 in the amounts of \$7,516 and \$7,397 respectively.
All aye. Motion carried.

MOTION by Trustee Dean Bacigalupo, seconded by Trustee Michael Schnall, to approve the destruction of Chase Bank checks #5484 through #6249 from the account which had been closed in 2015.
All aye. Motion carried.

MOTION by Trustee Thomas McCreight, seconded by Michael Schnall, to attribute \$2,250 in children's spending to the grant from the Island Park Faculty Association (\$1460 to books and \$790 to children's programs supplies.)
All aye. Motion carried.

MOTION

by Trustee Dean Bacigalupo, seconded by Trustee Michael Schnall, to deaccession 8 computers with serial numbers as follows:

1x Dell Optiplex 240
FDSCC11

4x Dell Optiplex 740
8M92QC1
8MK4XC1
3M92QC1
5MK4XC1

3x Dell Optiplex 755
BMPTMG1
GMPTMG1
2NPTMG1

All aye. Motion carried.

MOTION

by Trustee Thomas McCreight, seconded by Trustee Dean Bacigalupo to approve the upgrading of the LED parking lot lights to a more powerful wattage in order to enhance the safety and security of the parking lot.

All aye. Motion carried.

MOTION

BY Trustee Dean Bacigalupo, seconded by Trustee Michael Schnall to approve the proposed mural by Evan Davis for the Milo's Book Nook Project in the amount of \$650.

All aye. Motion carried.

ENTER EXECUTIVE SESSION:

MOTION

at 7:55 pm, by Trustee Michael Schnall, seconded by Trustee Thomas McCreight to enter into Executive Session to discuss the employment history of a specific individual.

All aye. Motion carried

EXIT EXECUTIVE SESSION:

MOTION

at 8:40 pm, by Trustee Thomas McCreight, seconded by Trustee Michael Schnall, to exit executive session and move back into regular session.

All aye. Motion carried.

MOTION

by Trustee Thomas McCreight, seconded by Trustee Michael Schnall, to establish the position of Substitute Clerk part-time at a current hourly rate of \$10 per hour subject to adjustment by the Board of Trustees. The Director is authorized to fill this position subject to the Board's ratification at a future meeting.

MOTION

by Trustee Dean Bacigalupo to adjourn the meeting at 8:43 pm.

All aye. Motion carried

Respectfully Submitted,

Joanne Cunningham/ Secretary to
the Board

Elen Levitt / Board President

NOTE: The Minutes are approved at the following month's Board meeting. Should there be any changes upon approval, the Minutes will be reprinted and reposted to the website with the corrections.