

**Island Park Public Library
176 Long Beach Road
Island Park, NY**

BOARD OF TRUSTEES MEETING

May 11, 2016 – 7:00 p.m. – Island Park Public Library

President Elen Levitt called the meeting to order at 7:00 pm.

Present: Elen Levitt-President, Joseph Pontecorvo-Vice President; Dr. Dean Bacigalupo-Trustee; Thomas McCreight-Trustee; Michael Schnall-Trustee; Jessica Koenig-Library Director; Larry Tenenbaum, attorney; MaryAnn Comuniello – Treasurer; Joanne Cunningham, Secretary

Approval of Minutes

MOTION by Trustee Michael Schnall, seconded by Vice President Joseph Pontecorvo, to approve the minutes from the April 6, 2016, Board Meeting.
All aye. Motion carried

Approval of Payroll, Bills and Financial Report

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Michael Schnall, to ratify/approve the Library's payroll with a date of:
April 2, 2016 in the amount of \$22,147.98 and
April 16, 2016 in the amount of \$23,113.49

As well as the bills relative to the:
April 30, 2016 Warrant #086 in the amount of \$43,031.42; and
May 11, 2016 Warrant #087 in the amount of \$10,767.61.
And the Financial Report dated April 30, 2016
All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Michael Schnall, to accept a donation from the Knott family in the amount of \$429 in memory of Stephanie Green. The donation was used to purchase a wall toy for the Children's Room.
All aye. Motion carried.

MOTION by Trustee Thomas McCreight, seconded by Trustee Michael Schnall, to accept a donation from friends of the Krystalls in the amount of \$75 in memory of Heidi Krystall. The donation will be used to purchase a garden decoration for Heidi's Garden.
All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Thomas McCreight, to use the donation from the Island Park Faculty Association in the amount of \$2,250 as follows: purchase \$100 in program supplies (toys for children's programs); \$500 of equipment (Little Bits electronic building blocks) and \$1,650 of children's books
All aye. Motion carried.

MOTION by Trustee Michael Schnall, seconded by Trustee Thomas McCreight, to purchase 11 Dell PCs for the state contract price of \$4,653 (\$423 per PC). The funds for this expenditure will be allocated from the 2015 grant from Senator Skelos. This expenditure had already been approved in November 2015 as part of the technology upgrade plan.
All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo, seconded by Thomas McCreight, to appoint Sarah Campbell as Part-time Substitute Librarian I at an hourly rate of \$21.
All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo, seconded by Michael Schnall, to approve the holiday closings policy.
All aye. Motion carried.

ENTER EXECUTIVE SESSION:

MOTION by Thomas McCreight, seconded by Vice President Joseph Pontecorvo, to enter into Executive Session at 7:30 p.m. to discuss lease negotiations.
All aye. Motion carried

EXIT EXECUTIVE SESSION:

MOTION at 8:10 pm, by Trustee Michael Schnall, seconded by Thomas McCreight, to exit executive session and move back into regular session.
All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo to adjourn the meeting at 8:11 pm.
All aye. Motion carried

Respectfully Submitted,

Joanne Cunningham / Secretary to
the Board

Elen Levitt / Board President

NOTE: The Minutes are approved at the following month's Board meeting. Should there be any changes upon approval, the Minutes will be reprinted and reposted to the website with the corrections.