

**Island Park Public Library
176 Long Beach Road
Island Park, NY**

BOARD OF TRUSTEES MEETING

November 4, 2015 – 7:00 p.m. – Island Park Public Library

President Elen Levitt called the meeting to order at 7:00 pm.

Present: Elen Levitt-President, Joseph Pontecorvo-Vice President; Dr. Dean Bacigalupo-Trustee; Thomas McCreight-Trustee (arrived at 7:05 pm); Michael Schnall-Trustee; Jessica Koenig-Library Director; Larry Tenenbaum, attorney; MaryAnn Comuniello – Treasurer; Joanne Cunningham - Secretary

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Approval of Minutes

MOTION by Trustee Michael Schnall, seconded by Vice President Joseph Pontecorvo, to approve the minutes from the October 7, 2015 Board Meeting.
All aye. Motion carried

Approval of Payroll, Bills and Financial Report

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Michael Schnall, to ratify/approve the Library's payroll with a date of:
October 3, 2015 in the amount of \$21,871.28 and
October 17, 2015 in the amount of \$22,192.70

As well as the bills relative to the:
October 31, 2015 Warrant #073 in the amount of \$22,306.80,
November 4, 2015 Warrant #074 in the amount of \$23,064.88 and
November 4, 2015 Warrant #075 in the amount of \$89,917.00
And the Financial Report dated October 31, 2015.
All aye. Motion carried.

MOTION by Trustee Thomas McCreight, seconded by Vice President Joseph Pontecorvo to approve the payment of the Retirement Invoice in the amount of \$89,917.00.
All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Michael Schnall to accept Local Match check from the Governor's Office of Storm Recovery in the amount of \$40,555.94. This represents a reimbursement of the 10% the Library paid for FEMA Projects A and B.
All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Dr. Dean Bacigalupo to accept the \$25,000 Bullet Aid allocation check from Senator Dean Skelos.
All aye. Motion carried.

MOTION by Trustee Michael Schnall, seconded by Trustee Dr. Dean Bacigalupo to attribute \$2,787.00 spent on beautification of the Children's Courtyard to the 2014 Skelos

Grant. The expenditure included landscaping for \$840, access gate for \$950 and modification of the door closers for \$950.

All aye. Motion carried.

MOTION by Trustee Thomas McCreight, seconded by Trustee Dr. Dean Bacigalupo to accept the resignation of Bobbie McNamara from the position of Page part-time effective October 23, 2015.

All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Michael Schnall to accept the Interim Plan of Service November 2015 – 2016.

All aye. Motion carried.

MOTION by Trustee Dr. Dean Bacigalupo, seconded by Vice President Joseph Pontecorvo to approve the Community Room Policy.

All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Michael Schnall to approve the repair of the Elkay Water Cooler by Total Appliance Service for \$1,100.

All aye. Motion carried.

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Thomas McCreight to the HVAC repair of the inducer draft assembly by Inter-County Mechanical in the amount of \$1,098.75.

All aye. Motion carried

MOTION by Vice President Joseph Pontecorvo, seconded by Trustee Michael Schnall to approve the purchase of one Dell Poweredge Rack Mount Server, 17 HP Elitedesk 800 PCs, 3 iMac with protection plans and one iMac Desk for a total amount not to exceed \$15,000. This technology upgrade expenditure will utilize funds from the 2015 Skelos grant.

All aye. Motion carried

MOTION by Trustee Thomas McCreight, seconded by Trustee Michael Schnall to approve the deaccession of five Dell PCs as presented.

All aye. Motion carried

ENTER EXECUTIVE SESSION:

MOTION by Vice President Joseph Pontecorvo, seconded by Dr. Dean Bacigalupo to enter in to Executive Session at 8:15 pm to discuss the collective bargaining agreement.

All aye. Motion carried

EXIT EXECUTIVE SESSION:

MOTION at 8:36 pm, by Trustee Michael Schnall, seconded by Vice-President Joseph Pontecorvo to exit executive session and move back into regular session.

All aye. Motion carried.

MOTION by Trustee Michael Schnall to adjourn the meeting at 8:37 pm.

All aye. Motion carried

Respectfully Submitted,

Joanne Cunningham/ Secretary to
the Board

Elen Levitt / Board President

NOTE: The Minutes are approved at the following month's Board meeting. Should there be any changes upon approval, the Minutes will be reprinted and reposted to the website with the corrections.