

**Island Park Public Library  
176 Long Beach Road  
Island Park, NY**

**BOARD OF TRUSTEES MEETING**

**August 10, 2016 – 7:00 p.m. – Island Park Public Library**

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Elen Levitt called the meeting to order at 7:00 pm.

*Present:* Elen Levitt-President; Joseph Pontecorvo-Vice President; Dr. Dean Bacigalupo-Trustee; Jessica Koenig-Library Director; Larry Tenenbaum-attorney.

*Absent:* Thomas McCreight-Trustee; Michael Schnall-Trustee; MaryAnn Comuniello-Treasurer; Joanne Cunningham, Secretary.

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo to appoint Jessica Koenig as Secretary Pro Temp.  
All aye. Motion carried.

**Approval of Minutes**

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo, to approve the minutes from the Board Meeting of July 13, 2016.  
All aye. Motion carried

**Approval of Payroll, Bills and Financial Report**

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo, to ratify/approve the Library's payroll with a date of:  
July 9, 2016 in the amount of \$22,407.13 and  
July 23,2016 in the amount of \$22,162.35

As well as the bills relative to the:  
Warrant #092 in the amount of \$41,404.80 dated July 31, 2016 and  
Warrant #093 in the amount of \$5,686.30 dated August 10, 2016  
And the Financial Report dated July 31, 2016  
All aye. Motion carried.

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo to accept the proposal from Industrial Appraisals in the amount of \$1,950 to conduct an appraisal of the library's contents.  
All aye. Motion carried.

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo to approve payment of the library's Workers' Compensation renewal invoice in the amount of \$6,542.17.  
All aye. Motion carried.

**MOTION** by Trustee Dean Bacigalupo, seconded by Vice President Joseph Pontecorvo, to accept the E-rate reimbursement check in the amount of \$1,430.  
All aye. Motion carried.

**MOTION** by Trustee Dean Bacigalupo, seconded by Vice President Joseph Pontecorvo, to approve the **Policy on Conduct in the Library** with one change as noted.  
All aye. Motion carried.

**MOTION** by Trustee Dean Bacigalupo, seconded by Vice President Joseph Pontecorvo, to rescind the appointment of Substitute Cleaner, Part-time Tyrell Carr.  
All aye. Motion carried.

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo to accept the carpet cleaning proposal from Stanley Steemer in the amount of \$2,237.75.  
All aye. Motion carried.

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo to accept the interior sign proposal from Eric Begun in the amount of \$1,908 and to attribute this expenditure to the grant from our state senator which had been received in the fall of 2015.  
All aye. Motion carried.

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo to accept the proposal from Dell for two additional PCs in the amount of \$846 and to attribute this expenditure to the grant from our state senator which had been received in the fall of 2015.  
All aye. Motion carried.

**ENTER EXECUTIVE SESSION:**

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo at 7:50 pm for discussion of the collective bargaining agreement.  
All aye. Motion carried

**EXIT EXECUTIVE SESSION:**

**MOTION** at 8:20 pm, by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo to exit executive session and move back into regular session.  
All aye. Motion carried.

**MOTION** by Vice President Joseph Pontecorvo, seconded by Trustee Dean Bacigalupo, to approve a 1.5% increase in the salary of the Library Director.

**MOTION** by Trustee Dean Bacigalupo to adjourn the meeting at 8:21 pm.  
All aye. Motion carried

Respectfully Submitted,

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Jessica Koenig/ Secretary Pro Temp

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Elen Levitt / Board President

**NOTE:** The Minutes are approved at the following month's Board meeting. Should there be any changes upon approval, the Minutes will be reprinted and reposted to the website with the corrections.